



Alderman Knight School

Provider Access Policy

Date Reviewed	July 2023
Reviewed By	Leon Sheppard
Next Review Due	July 2025
Ratified by Governors	

Timetable for Review	Annually	2 Years	3 Years	4 Years
Status	Statutory	Gloucestershire CC		School
Circulation	Website	Weduc	SAM	School Office

How we work with other opportunity providers to ensure our pupils get information about all their post-16 options.

Introduction

Alderman Knight School welcomes visits from colleges, schools and opportunity providers that can give our pupils and students with helpful advice and information about their future options.

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer.

This complies with the school's legal obligations under section 42B of the Education Act 1997 and meets the requirements of the Baker Clause which stipulates that schools must allow colleges and training providers access to every student in Years 8 to 13 to inform them about approved technical education qualifications and apprenticeships.

Pupil Entitlement

All pupils and students from year 8-13 are entitled to a minimum of 6 encounters:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each key transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school.

All students in years 8 to 13 at Alderman Knight School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

Procedure

A provider wishing to visit the school to give information about their offer should contact Leon Sheppard, Post 16 and Transition Manager lsheppard@aldermanknight.gloucs.sch.uk or 01684 295639

Specialist School in

Communication & Interaction



Tel: 01684 295639

Email: admin@aldermanknight.gloucs.sch.uk

Web: www.aldermanknight.gloucs.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

- Options at Post 16 events.
- Tutor PSHE sessions.
- Small group sessions around a particular interest.
- Post-16 regular 'Employability' day.
- Mock interview days.
- Application and CV workshops.
- Parent information events.
- Enterprise days.

These are just examples of events and the school is always open to new ideas and opportunities. The school can host visits via 'Zoom' or 'Teams' if a visit in person is not possible.

Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Premises and facilities

The school is happy to host meetings, discussions and workshops. We have two main halls, two dedicated meeting rooms and a range of classrooms with interactive whiteboards.

Providers are also welcome to leave a copy of their prospectus or relevant literature for display in the school careers library.

Pupil destinations

Recently, our year 11 pupils moved to a range of providers after school:

- Alderman Knight Post-16
- Gloucestershire College
- Pershore College
- Regency High School
- Evesham College
- Worcester Sixth Form College
- Apperley Centre
- Kite Centre
- South Gloucestershire and Stroud College
 - Access Creative College (Bristol)
- STAR College
- Employment

Recently, our year 13 pupils moved to a range of providers after school:

- University of Gloucestershire
- Hartpury College
- Gloucestershire College
- Apprenticeship in Hospitality
- Supported Internship (STAR College)
- Works For Me Scheme

Table of Review and Modifications

(INSERT SUBJECT/AREA)

Date Reviewed	Page Number of Changes	Summary of Changes Made
20/07/23	2 and 3	Addition of 6 minimum encounters
20/07/23	5	Addition of pupil and student destinations
