

# How we prepare our pupils for moving on – information for parents

## Options after Alderman Knight

In Year 11, our pupils have important decisions to make about their options. We start the decision-making process early to help them prepare for transition and make their choice. Our leavers go to a variety of settings after they leave including:

- Gloucestershire College
- Pershore College
- Evesham College
- Heart of Worcester College
- Star College
- Regency High School
- Alderman Knight Post 16 Centre
- Apperley Centre
- Kite Centre
- Bridge Training

The thought of leaving school can be daunting. To help ease the process, we ensure everyone has the information, advice and guidance they need and planning starts early.

Careers education starts in the primary phase and is an integral part of PSD lessons through to Key Stage 4. Our Post 16 students have a whole day a week dedicated to achieving the Asdan Employability Award through theoretical learning and practical work experience.

The school employ Rachel Dickinson as Transition Manager. She is a qualified Careers Adviser and a member of the Career Development Institute. Every pupil will have an individual guidance interview with Mrs Dickinson and she attends all EHCP review meetings from Year 9 upwards. Mrs Dickinson can give impartial advice and information about all post 16 options and works closely with local authorities to support the transition process.



Alderman Knight School has a good relationship with local colleges and opportunity providers which is so important for a smooth transition.

Mrs Dickinson also organises the following activities to help prepare for leaving school:

- Small group visits to local colleges (depending on where pupils live) and attendance at link days and taster days to get a really good feel for the place.
- Guest speakers to talk about college, apprenticeships and internships.
- A Post-16 options event in the autumn term to host a selection of local FE colleges, training providers and opportunity providers.

- A careers information library
- A careers information database 'Job Explorer Database' which is regularly used and reviewed by pupils.
- Group employer visits.
- Individual work experience where possible.
- Interview practice.

All pupils work towards the Asdan PSD qualification in Key Stage 4 during Tutor led PSD so that they learn how to complete a job application form, create a CV, do a good job or college interview and have an understanding of the world of work and the local labour market.

In Key Stage 4, there are also opportunities for hands-on vocational learning so our pupils can identify and improve their work-related skills.

We know that transition at 16 can be a confusing and worrying time so please get in touch with Rachel Dickinson if you need any support or information.

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