

Friday 23rd September 2022

Dear Parents and Carers,

Reference: Plans for sharing your child's progress with you across the academic year.

By the time you receive this letter we will have already completed three weeks of this first term. It has been a great start to the year and it has been fabulous to welcome a number of new pupils and staff. We have welcomed 10 primary pupils, 24 secondary pupils and 14 students to our Post 16 as well as a total of 17 new staff.

This year we have 222 pupils and students on roll in total. This is the highest number we have had and we are not intending for this number to increase any further! However, despite this number, the school continues to feel calm and provides a purposeful learning environment. We have retained our staggered starts and finishes as well as staggered breaks and lunchtimes and this helps ensure the school is an enjoyable place to learn and play!

Clearly it is really important that we provide you with regular updates about your child's progress. As we go through each academic year, we work to ensure you are informed about what your child is learning and their progress across the curriculum, as well as their personal and social development.

The following is a summary of the ways we will provide you with up-to-date information that will help you know what your child is learning, how they are progressing and how you can help them. It is vitally important that we work together with your child to ensure they get the very most out of their time with us.

1. Termly overviews

Each term you will receive a summary information sheet that highlights what areas your child will be learning in each of their subject areas.

2. Tutor team meetings

Every year we schedule a meeting at the start of the new academic year and just before the end of the school year, for you to talk with your child's tutor. The dates for these are:

- Tuesday 4th October 2022
- Tuesday 11th July and Wednesday 12th July 2023

In addition, for parents/ carers of pupils in Y7 and Y8 there will be additional opportunity for you to meet your child's tutor on Thursday 16th February 2023 – This additional opportunity has been scheduled to provide a mid-year meeting as the EHCP reviews for Y7 and Y8 are later in the year.

3. EHCP review meetings

All our pupils and students, as they have EHCPs, will of course, have a full EHCP review meeting. We like to hold these in school and to have them face-to-face and we allow an hour and a half for these meetings. As you know, this meeting is extremely important as it allows us all to review the EHCP and the progress your child has made against the agreed outcomes in the plan. It provides

time to review the needs of your child, provision and identify any changes, amendments or new outcomes required, to help ensure your child continues to make progress.

Please note although this meeting is often called the 'Annual Review' it does not take place on the date the EHCP was issued as it might have done previously and while at AKS, the time of the review will be dependent on the year group your child is in. The plan for reviews is given below.

EHCP review dates

Miss Watson EHCP co-ordinator, will send home a letter with the proposed date of the review six weeks before the planned date.

- **Term 1 (Sept/ Oct) – Y11, Y13, Y14, Y15**
- **Term 2 (Nov/Dec) – Y9**
- **Term 3 (Jan/Feb) – Y5 and Y10**
- **Term 4 (Mar/April) – Y3, Y4, Y6, Y12**
- **Term 5 (April/May) – Y7, Y8**

4. Subject teacher meetings for pupils in Y9, Y10, Y11 and students in Post 16 and Y6

If your child is in Y9 or above, you will have an opportunity to 'meet' with the staff who teacher your child.

The dates for this year are as below;

- Y11, Y13, Y14, Y15 Tuesday 11th and Thursday 13th October 2022
- Y9, Y10, Y12 Thursday 9th February 2023

Please note for Y9 pupils this meeting will include a discussion re possible option choices for your child in Key Stage.

- Y6 Wednesday 15th February 2023

This is a special meeting for parents/ carers of pupils in Y6 to discuss the End of KS2 Assessments that Y6 pupils may take.

5. Reports – All pupils and students will receive two reports a year

In addition to the discussions with staff, we provide two reports each year to help you know exactly how your child is doing. School reports are a great record of the progress across the years! You will receive the following;

- Full school report – these will be completed in the final term and will be sent home prior to the last parents and carers meeting in July 2023.
- Interim reports – this is a shorter report but provides an update re progress in every subject area and any areas for development.

Please note we will be writing interim reports to support your child's EHCP review as well as for discussion at subject parent and carers evenings.

We hope this makes sense and gives you an indication of what to expect from us this year. However, please rest assured that should you wish to speak to any staff at any other time, then simply contact your child's tutor team with your request, and we will ensure that this can happen.

We have also included all these dates on our 'Important Dates' list which you have been sent via Weduc.

Best wishes



Clare Steel - Co-headteacher



Hannah Shaw – Co-headteacher