



16-19 Bursary Fund - financial support for students in 2025-26

TIER A – Up to £1200 Vulnerable Bursary

The most vulnerable students are entitled to a bursary worth up to £1200. Young people qualify for this if they are aged over 16 but under 19 years old on 31st August 2022 and in one of the following categories:

- They are in, or recently left, local authority care
- They get Income Support or Universal Credit because they are financially supporting themselves
- They get Disability Living Allowance (DLA) in their name (not their parents) **and** either Employment and Support Allowance (ESA) or Universal Credit
- They get Personal Independence Payment (PIP) in their name (not their parents) **and** either ESA or Universal Credit

If you think you are eligible you will need to provide evidence of your status along with your application. This could include either a letter from the DWP setting out the benefit to which you (the young person – not parents/carers) are entitled or written confirmation of your current or previous-looked after status from the local authority which looks after you or provides your leaving care services.

For successful applicants the school are required to make payments direct to providers of service where possible. For example, to a taxi company for travel costs or to purchase books on the student's behalf. Where the request is to make bursary fund payments to students directly we are required to ask that the students have their own Bank Accounts that allow BACS transfers or are able to have cheques deposited. Funding would generally then be paid in 6 instalments (1 at the end of each half term).

Receiving the full amount is dependent on the young person meeting all the conditions. Not meeting the requirements could result in non-payments or deductions.



Discretionary Bursary

If your household income is less than £28,000 a year you could get extra financial support.

The 16-19 Bursary Fund is designed to assist towards the costs of: Transport, books, equipment, educational visits, meals, and so on.

Tier A students whose household income is less than £16,190 p.a. may be awarded a bursary up to £750

Tier B students whose household income of £16,191 to £22,000 may be awarded a bursary up to £600

Tier C students whose household income of £22,001 to £28,000 may be awarded a bursary up to £450.

If you think you are eligible you will need to provide evidence of your household income along with your application. This could include; P60, Working Tax Credit forms, Income Support information, Inland Revenue form which begins TC60 (the whole document to show that you are receiving Child Tax Credit and that your Child Tax Credit added to your total annual income is below £16,190 as at 5th April 2022), letter of student entitlement to Free School Meals and so on.

The amount awarded for all groups will be dependent on the number of successful applications received as there is only a finite amount of funding available.

Students over 19 can apply for a discretionary bursary if they are continuing on a programme of study started when aged 16-18 or have an Education, Health and Care Plan (EHCP). For successful applicants the school are required to make payments direct to providers of service where possible. For example, to a taxi company for travel costs or to purchase books on the student's behalf.

Where the request is to make bursary fund payments to students directly we are required to ask that the students have their own Bank Accounts that allow BACS transfers or are able to have cheques deposited. Funding would then be paid on receipt of detailed requests. Receiving the full amount available for AKS students would be dependent on the young person meeting all the conditions (see attached). Not meeting the requirements could result in non-payments or deductions.

One off payments for additional costs such as visits or course equipment are also available on request.

All applications and evidence should be returned to Finance at Alderman Knight School.

Any queries about applications and evidence should be directed to Finance at Alderman Knight School via email: acounts@aldermanknight.gloucs.sch.uk